



JOB POSTING: Summer Research and Extension Assistant

Manitoba Crop Alliance (MCA) is seeking a **summer-term, full-time Research and Extension Assistant** to join our dynamic team and serve our farmer members who grow wheat, barley, corn, sunflower and flax in the province of Manitoba.

The Research and Extension Assistant is responsible for supporting MCA staff and operations through field, administrative, data-management and event work for all MCA activities, under the supervision of the Research Program Manager – Special Crops.

This role requires a highly motivated individual with a passion for agriculture, strong communication skills and a positive, team-oriented attitude.

Duties and Responsibilities:

- Support MCA's strategic plan, including its vision, mission and core principles
- Assist MCA's Research Trial Specialist with a variety of MCA operations, including planting, maintenance and data collection for Sunflower Variety Performance Trials and Manitoba Corn Hybrid Performance Trials
- Collaborate with MCA's research and extension team to provide support for extension events, development of fact sheets and extension materials, sample collection for research projects, Research on the Farm program activities and MCA research database management
- Support MCA senior management with special projects as requested.
- Assist Advance Payments Program (APP) staff with various duties

Qualifications, Experience and Knowledge Requirements:

- Strong communication and interpersonal skills, both written and oral
- Student in agriculture or a related discipline.
- Keen interest in learning about agriculture in Manitoba
- Demonstrated eagerness to learn, build relationships and engage in a variety of tasks
- A team player with strong organizational and communication skills
- Valid Manitoba driver's license



**MANITOBA
CROP
ALLIANCE**

P.O. Box 188, 38 4th Ave. NE
Carman, Manitoba
Canada, R0G 0J0

P: 204.745.6661
F: 204.745.6122
mbcropalliance.ca

Working Conditions of the Position:

- Due to the nature of this position, this role requires flexibility. The successful candidate:
 - o may need to occasionally work evenings to attend events
 - o must be able to travel within Manitoba and Canada
 - o must possess a valid Manitoba driver's license and ability to drive their own vehicle.
- Ability to carry out physical work in both indoor and outdoor settings
- This is a four-month term position offering a competitive wage and student-friendly working conditions

About Manitoba Crop Alliance:

MCA is a non-profit organization established Aug. 1, 2020, representing more than 7,700 farmer members. MCA puts its farmer members first and strives to continuously improve the competitiveness and profitability of all crops represented by the organization by focusing on four main areas: research, agronomy, market development and access, and communications. It is through investment in these key areas that MCA can ensure wheat, barley, corn, sunflower and flax are sustainable production choices for Manitoba farmers. For more information, visit mbcropalliance.ca and view our most recent [annual report](#).

How to Apply:

Please forward a resume and letter of interest by e-mail to katherine@mbcropalliance.ca. Application deadline for this position is **4:30 p.m. CST on Nov. 8th, 2024**.

We thank all applicants for their interest in the position. Only those selected for an interview will be contacted.